

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER		PAGE 1 OF 5	
2. CONTRACT NO. GS-23F-9755H		5. AWARD EFFECTIVE DATE SEP 27, 2010		4. ORDER NUMBER ED-FSA-10-A-0004/0001		5. SOLICITATION NUMBER	
6. SOLICITATION ISSUE DATE		7. FOR SOLICITATION INFORMATION CALL: a. NAME Dega Hussien dega.hussien@ed.gov		b. TELEPHONE NUMBER (No collect calls) 202-377-3383		8. OFFER DUE DATE/ LOCAL TIME	
9. ISSUED BY United States Department of Education Federal Student Aid Business Support Group, 830 First St NE - Suite 91F3 Washington DC 20202				10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STANDARD:			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS 0 Days 0% Net 30		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		15. DELIVER TO United States Department of Education Federal Student Aid Business Support Group, 830 First St NE - Suite 91F3		16. ADMINISTERED BY United States Department of Education Federal Student Aid Business Support Group, 830 First St NE - Suite 91F3			
17a. CONTRACTOR/OFFEROR BOOZ ALLEN HAMILTON INC. 3283 GREENSBORO DR MCLEAN VA 221024904 TIN: 362513626 CAGE: 17038 DUNS: 006928857 TELEPHONE NO. 202-555-1212		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18a. PAYMENT WILL BE MADE BY Budget Group/Invoice Admin US Department of Education/FSA/CFO/BG/FSAA 830 First Street, NE, Suite 54B1 Washington DC 20202-0001			
18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM							
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
Please	see continuation page for line item details.						
(Use Reverse and/or Attach Additional Sheets as Necessary)							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$656,287.98	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA						27b. ARE <input type="checkbox"/> ARE NOT ATTACHED	
27c. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA						27d. ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED	
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED				29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____, YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR (b)(6)				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) (b)(6)			
30b. NAME AND TITLE OF SIGNER (Type or print) Nancy E. Hardwick Senior Vice President		30c. DATE SIGNED 9.28.10		31b. NAME OF CONTRACTING OFFICER (Type or print) Dega Hussien 202-377-3383		31c. DATE SIGNED SEP 27, 2010	

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE \$	AMOUNT \$
	Accounting and Appropriation Data: 0202X2010.A.2010.EN100000.6A1.2521A.PM3.000.0000.000000 Cost Applied: \$500,000.00				
	0202X2010.A.2010.ENN00000.6A1.2521A.DLG.000.0000.000000 Cost Applied: \$156,287.98				
	This task order is issued for Enterprise Acquisition Plan support services as outlined in the following pages.				
0001	Enterprise Acquisition Plan Support Services Pricing Option: Labor-Hour	1.00	SE	NTE 500,000.00	NTE 500,000.00
0002	Enterprise Acquisition Plan Support Services Pricing Option: Labor-Hour	1.00	SE	NTE 156,287.98	NTE 156,287.98

Terms and Conditions

Contract #ED- FSA-10-A-0004 /Task Order #0001

Type of Order

This is a Labor Hour Task Order for Enterprise Acquisition Plan support issued to **Booz Allen Hamilton** against the US Department of Education, Blanket Purchase Agreement (BPA) #ED-FSA-10-A-0004 and GSA FSS #GS-23F-9755H.

Scope

The contractor shall help FSA analyze and plan the best means to deliver financial aid. FSA's end product is an Enterprise Strategic Acquisition Plan.

Objectives

- 1) Identify organizations, government and commercial, with similar missions and processes to FSA.
- 2) Facilitate the collection of process data to include –
 - a. Processes or business functions in-sourced vs. outsourced
 - b. History & rationale or drivers of organization's outsourcing decisions.
 - c. Benefits, disadvantages, and risks of current approaches or operations
 - d. Process costs (direct)
- 3) Facilitate internal discussions with FSA business owners to ascertain –
 - a. The rationale for the grouping of certain processes/business functions
 - b. Perceived benefits, disadvantages, & risks of grouping
 - c. Perceived benefits, disadvantages, & risks of separating
- 4) Assist with the manipulation, assessment, and interpretation of data as requested.
- 5) Advise on the risks, benefits and disadvantages of Government-derived alternatives to current 'as-is' state. Recommend additional alternatives and weight their risks, benefits and disadvantage.
- 6) Advise on legal, regulatory and policy constraints on the alternatives as well as any potential political risks or considerations.
- 7) Advise on the quantity and types of skill sets and organization structure best suited to execute the Strategic Acquisition Plan.
- 8) Produce a presentation of findings and recommendations and support its delivery to FSA's operating committee.
- 9) Advise on sequencing of approved recommendations to maximize benefits and minimize risk to FSA's operations.
- 10) Produce the draft and final versions of Enterprise Strategic Acquisition Plan including sequenced timeline.

Advise on change management process and the best ways to communicate and execute against final plan to garnish organizational buy-in and expedite enterprise-wide acceptance.

Period of Performance

The period of performance shall commence upon task order award and all deliverables must be submitted by no later than April 30, 2011. The government may decide to extend performance but for no more than 6 weeks.

Place of Performance

The contractor is expected to perform research work at its own facilities although research of contract records may be performed on the Government's site as appropriate. The Government will not provide office equipment, supplies, information technology, or telecommunications.

The Contractor shall not charge local travel costs in the Washington, DC metropolitan area to the Government.

All travel, when required, will be billed in accordance with Federal Travel Regulations. The Contractor shall submit travel requests to the Contracting Officer (CO) for approval of travel at least 1 week in advance of travel.

Deliverable(s)

Tasks	Deliverables
Identify organizations, government and commercial, with similar missions and processes to FSA. Facilitate the collection of process data to include: a. Processes or business functions in-sourced vs. outsourced b. History & rationale or drivers of organization's outsourcing decisions. c. Benefits, disadvantages, and risks of current approaches or operations d. Process costs (direct)	Complete summary of all data and information collected. Organized by entity. Format must be approved by FSA.
Produce a presentation of findings and recommendations and support its delivery to FSA's operating committee.	Due - November 30, 2010
Produce the draft and final versions of Enterprise Strategic Acquisition Plan including sequenced timeline.	Draft Version Due - December 31, 2010 Final Version Due - March 31, 2010
Weekly Status Report	Weekly Status Report showing labor hours and dollars by category for the week and cumulative for the duration of the effort. Detail accomplishments for the week.

Acceptance of Deliverables

The Government will have five (5) working days to complete its review of the deliverables. The Contracting Officer's Technical Representative (COTR) will recommend acceptance or rejection of the deliverables in writing to the Contracting Officer.

In the event of the rejection of any deliverable, the Contractor shall be notified in writing by the CO, giving the specific reason(s) for rejection. The Contractor shall have five (3) working days to correct the rejected deliverable and return it to the COTR.

Pricing & Level of Effort

(b)(4)

TOTAL (Not to Exceed)	3383	\$	656,287.98

(b)(4)

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Security Clearance

In the performance of these duties, the contractor employees, its subcontractors, and independent consultants shall be able to obtain security clearance at the 1C (Low Risk) level in accordance with US Department of Education, *Contractor Employee Personnel Security Screenings Directive* (OM:5-101), as amended January 29, 2009.

(b)(4)

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STANDARD FORM 30, (Rev. 10-83)
Prescribed by GSA FPMR (48 CFR) 53.243

Description of Modification/Amendment:

- a. The purpose of this modification is to incorporate the project schedule into the task order.
- b. This modification also includes a revision of the deliverable(s) schedule that changes the hours per labor category reporting from the weekly status report to a monthly invoice task.
- c. The deliverables for all of the tasks have been updated or further defined to include due dates, final dates, planned objectives, risk identification and mitigation.
- d. Payments will be invoiced on the 5th of each month for the prior month's expenditure based on expended hours/incurred cost and submitted to the FSA billing department for the period in accordance with the terms and conditions articulated in FSA 32-1 Invoice procedures (NOV 2009)
- e. All other terms and conditions remain unchanged.

Deliverables(s)

Tasks	Deliverables
Identify organizations, government and commercial, with similar missions and processes to FSA. Facilitate the collection of process data to include: <ul style="list-style-type: none">a. Processes or business functions in-sourced vs. outsourcedb. History & rationale or drivers of organization's outsourcing decisions.c. Benefits, disadvantages, and risks of current approaches or operationsd. Process costs (direct)	Complete summary of all data and information collected. Organized by entity. Format must be approved by FSA. Referred to "Baseline Assessment Deliverable" Draft Due December 6, 2010 Final Due December 24, 2010
Produce a presentation of findings and recommendations and support its delivery to FSA's operating committee.	Draft Due March 4, 2011 Final Due March 25, 2011
Produce the draft and final versions of Enterprise Strategic Acquisition Plan including sequenced timeline. Weekly Status Report	Draft Due March 31, 2011 Final Due April 20, 2011 Weekly Status Report describing accomplishments for the week, plans for the upcoming week, and risks and progress risk mitigation.
Monthly Invoice	Invoice for hours expended in the prior month, showing labor hours and dollars by category for the month and cumulative for the duration of the effort.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract ID Code	Page of Pages 1 2		
2. AMENDMENT MODIFICATION NO. <div style="text-align: center;">0002</div>		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (if applicable)	
6. ISSUED BY United States Department of Education Federal Student Aid Business Support Group, 830 First St NE - Suite 91F3 Washington DC 20202 Tracy Pope 202-377-3325				7. ADMINISTERED BY (If other than item 6) See Block 6			
8. NAME AND ADDRESS OF CONTRACTORY (NO., Street, Country, State and ZIP Code) BOOZ ALLEN HAMILTON INC. 8283 GREENSBORO DR MCLEAN VA 221024904 202-555-1212 CODE 00000149 FACILITY CODE				(x)	9A. AMENDMENT OF SOLICITATION NO.		
					9B. DATED (SEE ITEM 11)		
				X	10A. MODIFICATION OF CONTRACT/ORDER NO. ED-FSA-10-A-0004/0001		
					10B. DATED (SEE ITEM 13) SEP 27, 2010		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) Modification Amount: \$0.00 See Schedule Modification Obligated Amount: \$0.00							
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
Check One	A. THIS ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)							
See Supplementary Page.							
Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Dega Hussen, Contracting Officer 202-377-3383 dega.hussen@ed.gov			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				(b)(6)		FEB 11, 2011	
				(Signature of Contracting Officer)			

Supplementary Page

Description of Modification/Amendment:

a. The purpose of this modification is to change the contracting officer (CO) for this task order from Dega Hussen to Pete Janssen effective March 1, 2011. Pete's contact information is:

Title: Executive Business Advisor and Contracting Officer

Phone Number: 202-377-3489

Fax Number: 202-343-6820

E-Mail Address: pete.janssen@ed.gov

b. All other term and conditions remain unchanged.